



## Grant All-Detail Report SWCD Local Capacity Services 2016

**Grant Title** - 2016 - SWCD Local Capacity Services (Carlton SWCD)

**Grant ID** - P16-1522

**Organization** - Carlton SWCD

<b>Grant Awarded Amount</b>	<b>\$125,337.00</b>	<b>Grant Execution Date</b>	<b>1/13/2016</b>
<b>Required Match Amount</b>	<b>\$0.00</b>	<b>Grant End Date</b>	<b>12/31/2018</b>
<b>Required Match %</b>	<b>0%</b>	<b>Grant Day To Day Contact</b>	<b>Kelly Smith</b>

### Budget Summary

	Budgeted	Spent	Balance Remaining*
Total Grant Amount	\$125,337.00	\$118,418.73	\$6,918.27
Total Match Amount	\$0.00	\$0.00	\$0.00
Total Other Funds	\$0.00	\$0.00	\$0.00
<b>Total</b>	<b>\$125,337.00</b>	<b>\$118,418.73</b>	<b>\$6,918.27</b>

\*Grant balance remaining is the difference between the Awarded Amount and the Spent Amount. Other values compare budgeted and spent amounts.

### Budget Details

Activity Name	Activity Category	Source Type	Source Description	Budgeted	Spent	Last Transaction Date	Matching Fund
Riparian Zone Management 2016 Increased admin and staff management	Project Development	Current State Grant	2016 - SWCD Local Capacity Services (Carlton SWCD)	\$34,500.00	\$45,106.25	2/14/2018	N
Riparian Zone Management - 2016 Vehicle Lease	Supplies/Equipment	Current State Grant	2016 - SWCD Local Capacity Services (Carlton SWCD)	\$41,000.00	\$44,585.16	6/30/2017	N
Riparian Zone Management - 2016 WRT	Agricultural Practices	Current State Grant	2016 - SWCD Local Capacity Services (Carlton SWCD)	\$27,000.00	\$24,738.69	2/14/2017	N

Activity Name	Activity Category	Source Type	Source Description	Budgeted	Spent	Last Transaction Date	Matching Fund
Riparian Zone Management - Project Cost Share	Special Projects	Current State Grant	2016 - SWCD Local Capacity Services (Carlton SWCD)	\$19,337.00	\$1,162.10	12/31/2016	N
Riparian Zone Management - SWCD Promotion	Education/Information	Current State Grant	2016 - SWCD Local Capacity Services (Carlton SWCD)	\$3,500.00	\$2,826.53	12/31/2016	N

### Activity Details Summary

Activity Details	Total Action Count	Total Activity Mapped	Proposed Size / Unit	Actual Size / Unit
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### Proposed Activity Indicators

Activity Name	Indicator Name	Value & Units	Waterbody	Calculation Tool	Comments
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### Final Indicators Summary

Indicator Name	Total Value	Unit
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## Grant Activity

### Grant Activity - Riparian Zone Management 2016 Increased admin and staff management

<b>Description</b>	<p>Riparian Zone Management 2016 project development support</p> <p>Carlton SWCD Comprehensive Plan</p> <p>Funds will be spent by SWCD to manage the 2016 Capacity grant. Tasks include but are not limited to: developing new initiatives with new and existing staff, hiring and managing new staff, purchasing supply's and equipment for new staff, conduct Human Resources services to the new staff. IT services will also be included in this task</p>		
<b>Category</b>	<p>PROJECT DEVELOPMENT</p>		
<b>Start Date</b>	<p>1-Jan-16</p>	<b>End Date</b>	<p>31-Dec-17</p>
<b>Has Rates and Hours?</b>	<p>Yes</p>		
<b>Actual Results</b>	<p>The SWCD used funds from this activity to fund existing staff time for HR resources for new SWCD staff, and project development and workload adjustments for new and existing staff. Additional funds were used to provide IT support services through a regional vendor.</p> <p>2017 - Through Feb. 14th when expenditures where switched to 2017 Capacity grant. an additional \$5,987.92 was expended in this activity with BC approval. \$7339.07 was transferred from other activities to cover the negative balance.</p>		

**Grant Activity - Riparian Zone Management - 2016 Vehicle Lease**

<b>Description</b>	Riparian Zone Management - Infrastructure support  Carlton SWCD Comprehensive Plan  Funding for office space, workstations, computers and programs, transportation and field gear to support staff expansion		
<b>Category</b>	SUPPLIES/EQUIPMENT		
<b>Start Date</b>	1-Jan-16	<b>End Date</b>	30-Jun-17
<b>Has Rates and Hours?</b>	No		
<b>Actual Results</b>	The SWCD used funding from this activity to support new staff and expanded operations for the SWCD Office space expenses, facility expansions, computer and programs, field gear - \$21,293 GIS updates - \$1,890 Vehicle - \$10,201  2017 activity expenditures through Feb. 14 when expenditures switched to 2017 capacity grant. \$10663.28 including truck payments and payoff and field gear. Balance in activity is \$79.18 which was transferred to Admin Activity for negative balance.		

Grant Activity - Riparian Zone Management - 2016 WRT	
<b>Description</b>	<p>Riparian Zone Management - 2016 WRT</p> <p>Carlton SWCD Comprehensive Plan</p> <p>Funds will be used to fill gaps in WRT position to allow for grant applications for more funding of position projects and time. Funds will also be used to fund a new Ag tech position approximately 1/2 time</p>
<b>Category</b>	AGRICULTURAL PRACTICES
<b>Start Date</b>	1-Apr-16 <b>End Date</b>
<b>Has Rates and Hours?</b>	No
<b>Actual Results</b>	<p>The Carlton SWCD used funding in this activity to hire a new technician. This position is half funded by SWCD Capacity Grant and half funded by a partnership with MDA Ag Water Quality Certification Program.</p> <p>Funding was also used to fill gaps in funding for the SWCD's Water Resource Technician position.</p>

Grant Activity - Riparian Zone Management - Project Cost Share	
<b>Description</b>	<p>Riparian Zone Management - Project Cost Share</p> <p>Carlton SWCD Comprehensive Plan</p> <p>Funding will assist landowners in implementing conservation practices in any HUC 8 watershed of Carlton County. This will increase implementation above current rates afforded by \$8,000 of State Cost Share.</p>
<b>Category</b>	SPECIAL PROJECTS
<b>Start Date</b>	1-Jan-16 <b>End Date</b>
<b>Has Rates and Hours?</b>	No
<b>Actual Results</b>	<p>\$1,162.10 was for construction at the Deer Creek Tributary stream restoration project. This funding supplemented \$138,609 in funding from two Great Lake Commission grants and a BWSR CWF Red Clay Dams Phase II grant for the complete construction funding package. The project restored 470 of incised channel addressing an existing estimated 22,500 tons of soil loss and preventing an additional estimated 3000 tons of soil loss.</p>

## Grant Activity - Riparian Zone Management - SWCD Promotion

<b>Description</b>	Riparian Zone Management - SWCD Promotion		
	Carlton SWCD Comprehensive Plan		
	Funding will pay professional PR company to promote SWCD projects through New paper articles.		
<b>Category</b>	EDUCATION/INFORMATION		
<b>Start Date</b>	1-Jan-16	<b>End Date</b>	
<b>Has Rates and Hours?</b>	No		
<b>Actual Results</b>	PR firm produced 11 articles in 2016 that were published in two area papers. This outreach campaign has been very successful in public awareness of the SWCD and its mission.		

## Grant Attachments

Document Name	Document Type	Description
<b>2016 Capacity grant spending summary</b>	Grant	2016 - SWCD Local Capacity Services (Carlton SWCD)
<b>2016 SWCD Local Capacity Services</b>	Grant Agreement	2016 SWCD Local Capacity Services - Carlton SWCD
<b>2016 SWCD Local Capacity Services executed</b>	Grant Agreement	2016 SWCD Local Capacity Services - Carlton SWCD
<b>2016 capacity reconciliation adj</b>	Grant	2016 - SWCD Local Capacity Services (Carlton SWCD)
<b>All Details Report</b>	Workflow Generated	Workflow Generated - All Details Report - 01/19/2017
<b>All Details Report</b>	Workflow Generated	Workflow Generated - All Details Report - 04/25/2017
<b>All Details Report</b>	Workflow Generated	Workflow Generated - All Details Report - 01/08/2018
<b>All Details Report</b>	Workflow Generated	Workflow Generated - All Details Report - 01/08/2018
<b>Amendment executed</b>	Grant Agreement	2016 SWCD Local Capacity Services - Carlton SWCD
<b>P16-1522 Financial Reconciliation Checklist/Report</b>	Grant	2016 - SWCD Local Capacity Services (Carlton SWCD)
<b>SWCD Capacity Amendment - Carlton SWCD.docx</b>	Grant	2016 - SWCD Local Capacity Services (Carlton SWCD)
<b>Work Plan</b>	Workflow Generated	Workflow Generated - Work Plan - 10/27/2016
<b>Work Plan</b>	Workflow Generated	Workflow Generated - Work Plan - 08/18/2016
<b>Work Plan</b>	Workflow Generated	Workflow Generated - Work Plan - 07/15/2016
<b>Work Plan</b>	Workflow Generated	Workflow Generated - Work Plan - 01/08/2016
<b>Work Plan</b>	Workflow Generated	Workflow Generated - Work Plan - 11/30/2015

Document Name	Document Type	Description
email workplan request	Grant	2016 - SWCD Local Capacity Services (Carlton SWCD)