

# Carlton County Soil and Water Conservation District

## Regular Board Meeting Minutes

**Date: Monday, June 12, 2017**

**Location: SWCD office at 808 3<sup>RD</sup> Street, Carlton MN**

Chair called the meeting to order at 9:00 a.m.

<b>Present</b>	<b>Absent</b>	<b>Staff Present</b>	<b>Guests</b>
James Nynas	None	Brad Matlack	Commissioner Susan Zmyslony
Mark Thell		Julie Radovich	NRCS John Sellnow
Kim Samuelson			Erin Loeffler - BWSR
Barb Dahl			
Merrill Loy			

The pledge of allegiance

**M/S Samuelson/Loy to approve amended agenda. Motion carried**

**M/S Nynas/Samuelson to approve amended May meeting minutes. Motion carried**

**M/S Nynas/Samuelson to accept May Treasurer's report. Motion carried**

### **SWCD Financial Report**

**M/S Nynas/Samuelson to accept financial report as submitted. Motion carried**

### **SWCD Committee Reports**

Finance Committee meeting scheduled for Monday, June 19<sup>th</sup> at 8:30 a.m.

### **Old Business**

SWCD Policies Update

Draft Policies

1. Page 4, 9)a)(i) **M/S Loy/Thell to approve original language for discussion**

**M/S Nynas/Samuelson to amend to the draft policy as follows,**

After the review/approval by the SWCD Board the Supervisor that is from the District of the plan location will sign the NRCS Conservation plan.

**Motion carried**

**M/S Thell/Loy to approve amended draft policy.**

**Motion carried**

2. Page 5, 2c(i) **M/S Loy/Nynas to approve original language for discussion**

**M/S Nynas/Samuelson to amend to the draft policy as follows,**

delete last sentence from original policy.

**Vote yes – 3 (Nynas/Samuels/Dahl)**

**Vote No – 2 (Thell/Loy)**

**Motion carried**

3. Page 2, 3)a) **M/S Loy/Nynas to approve original language for discussion**

**M/S Nynas/Samuelson to amend to the draft policy as follows,**

deleting last sentence from original language.

**Vote yes – 2 (Nynas/Samuelson)**

**Vote no – 3 (Thell/Loy/Dahl)**

**Motion failed**

**M/S Thell/Loy to amend wording as follows: Add "Board" before "Issues taken to County Attorney shall be coordinated with the Board Chair and Manager or as appointed by the Chair".**

**Vote Yes – 3 (Dahl/Thell/Loy)**  
**Vote No – 2 (Samuelson/Nynas)**  
**Motion carried**

**M/S Samuelson/Nynas to amend wording from shall to should.**  
**Vote Yes – 2 (Samuelson/Nynas)**  
**Vote No – 3 (Thell/Dahl/Loy)**  
**Motion failed**

**M/S Nynas/Loy to approve language as amended**  
**Motion carried**

4. Add Loan Policy

**M/S Nynas/ Loy to approve “SWCD Loans” as presented by Nynas at the May board meeting.**

- A. No SWCD Supervisor, SWCD Manager, or SWCD Employee shall be allowed to apply, or sign for a loan without first receiving approval for said loan from the SWCD board of Supervisors.

Thell recommended amending wording from shall to are. Accepted as a friendly amendment  
**Motion carried**

**M/S Loy/ Thell to approve draft policy document as amended.**  
**Motion carried**

Awards Program Update – Dahl will accept donation from Lake Country Power, Tuesday, June 13<sup>th</sup> in Grand Rapids.

Area 3 Resolutions Meeting Wrap Up

Truck loan payoff

**M/S Nynas/Loy to approve Step 1 as presented** (zero out Category 1, 3, and 4, leaving \$9,755.24 in Category 2, which is where the truck is already budgeted, and use that amount to pay down the loan on the truck.

**Motion carried**

**M/S Loy/Nynas to approve Step 2 as presented** (The loan payoff on the truck as of June 5<sup>th</sup> is \$16,602. Step 1 would leave approximately \$6,846 remaining, depending on exact date of calculation, on the truck loan. The 2017 Capacity grant budget has \$8,000 for the truck. We would make a lump sum payment of the remaining loan amount to pay off the truck loan. There would be an excess of \$1,154 in the 2017 truck expense budgeted capacity category. )

**Motion carried**

25 By 25 – Matlack offered the Elim Creek Restoration project as a tour stop for the upcoming meeting. Matlack will look into hosting a local meeting by partnering with local agencies.

### **New Business**

Mn DNR Ground Water Monitoring Contract

M/S Nynas/Loy to accept MN DNR Ground Water Monitoring Contract as presented. Motion carried.

Results of Recent Audits/Reconciliations/Compliance Checks - Matlack

### **Correspondence**

MASWCD Leadership Institute

Email from Jennifer Maleitzke, Enbridge

Governance 101

**State Erosion Control and Water Management Program**

Status Report spreadsheet

**Cooperators Agreements**

Martin Bauer – SWCD #3, Forest Management

**M/S Thell/Samuelson to approve Martin Bauer Cooperator Agreement as presented. Motion carried**

**Merrill Loy – SWCD #2, Lakeshore**

**M/S Nynas/Thell to approve Merrill Loy Cooperator Agreement as presented. Motion carried**

SWCD Staff Reports

NRCS Report

**Reports:**

Outside Organizations:

Laurential RC&D: May Agenda, March Minutes

Big Sandy Area Lakes Watershed Management Project: June Agenda, May Minutes, Aitkin County Lakes and Rivers Fair

Having no further business,

**M/S Loy/Nynas to adjourn.  
Motion carried**

Meeting adjourned at 11:50 a.m.

Submitted by: Julie Radovich

Date Approved:

Chair: Barb Dahl

Secretary: Kim Samuelson