

# Carlton County Soil and Water Conservation District

## Regular Board Meeting Minutes

**Date: Monday, February 13, 2017**

**Location: SWCD office at 808 3<sup>RD</sup> Street, Carlton MN**

Chair called the meeting to order at 9:30 a.m.

<b>Present</b>	<b>Absent</b>	<b>Staff Present</b>	<b>Guests</b>
James Nynas		Brad Matlack	Commissioner Zmyslony
Merrill Loy		Kelly Smith	John Sellnow - NRCS
Kim Samuelson		Melanie Bomier	Kurt Beckstrom - MASWCD
Barb Dahl			
Mark Thell			

The pledge of allegiance

**M/S Loy/Thell to approve agenda. Motion carried**

**M/S Samuelson/Nynas to approve January 2017 reorganization meeting minutes. Motion carried**

**M/S Loy/Samuelson to approve January 2017 regular meeting minutes. Motion carried**

**M/S Nynas/Samuelson accept January Treasurer's report. Motion carried**

Kurt Beckstrom MASWCD presentation and discussion.

### **SWCD Committee Reports**

*Retreat Planning* - Dahl/Matlack

Reviewed written Manager/ Chair planning meeting report.

*Finance Committee* - Dahl/Nynas

**M/S Nynas/Loy – take no action on overpayment of staff salary as presented in report. Motion carried**

**M/S Nynas/Thell - Board members to receive a \$30 per diem effective in March for review of board meeting packet materials. Motion carried**

Loy made recommendation to committee to review board expenses and consider an annual payment cap.

*Awards Committee* - Nynas/Samuelson

Sept 19 or 26 as possible dates, location will be Streetcar.

Sponsorship will increase to \$200.

**M/S Nynas/Thell to approve increasing sponsorship as presented. Motion carried**

Supervisor sponsor assignments:

Nynas - Northwoods Credit Union, Cornerstone State Bank

Thell - Farmer's Union Insurance

Samuelson - Members Cooperative Credit Union

Loy - Woodland Insurance, Cloquet Ford, Streetcar

**M/S Loy/Nynas to approve staff recommended awards. Motion carried**

Outstanding Conservationist – Wendell and Elizabeth Lund

Outstanding Forest Steward - Mark Behrends

Outstanding Stream Steward - Troy Stone

Wildlife - Eileen Schantz Hanson

Contractor - Superior Construction

Discussion to continue to send Outstanding Conservationist to MASWCD convention luncheon.

Discussion to continue to cover the dinner cost for spouses of staff and board members at awards banquet.

PR Officer Report

Thell recommended board member emails added to website.

Discussion on legality of paying Supervisor Samuelson for news articles that are published in local newspapers. Nynas directed Matlack to consult with county attorney on this matter.

**M/S Nynas/Dahl to pay Supervisor Samuelson for the January and February articles. Dahl/Nynas vote Y, Loy/Thell vote N. Samuelson abstained from vote.**

Thell recommended expanding articles to other newspapers and adding a newsletter.

Thell and Samuelson will form an adhoc committee for PR Officer duties.

### **Old Business**

2017 MASWCD Dues

**M/S Nynas/Samuelson to pay 2017 dues as billed. Motion carried by 3/2 vote (Samuelson/Nynas/Dahl – Y, Loy/Thell – N).**

Motion by Loy to amend previous motion to partial payment of 2017 dues. Motion failed.

### **New Business**

Upper Miss WRAPS Zonation Survey (Bomier)

Red Clay Phase III Grant Contract (Bomier)

**M/S Nynas/Loy to approve Chair to sign contract. Motion carried**

New Master Joint Powers Agreement for RIM Easement Processing (Matlack)

**M/S Nynas/Thell to approve agreement as presented. Motion carried**

Laurentian RC&D request to use SWCD facility for bi-monthly meeting (Nynas)

**M/S Loy/Thell to allow as trial for this fiscal year. Motion carried**

2016 Accomplish Report Reviewed

Board authorization for office insurance bill exceeding \$3,000 as presented for \$4,671.82 .

**M/S Nynas/Thell to authorize payment of insurance bill as presented.**

**Motion carried**

### **Correspondence**

TSA Survey by Manager

Letter from Governor Dayton, BWSR Board Appointment

Buffer Program February Update

### **State Erosion Control and Water Management Program**

Status Report spreadsheet

Hardwood Lake Road Project Application

**MS Nynas/Loy to cancel contract # MFR 4-14. Motion carried**

**M/S Thell/Loy to encumber \$15,797.88 cost share (\$2,664.37 from MFR FY14, \$13,133.51 from MFR FY13). Motion carried**

Sandra Reynolds Project Voucher

**M/S Loy/Thell to approve Sandra Reynolds voucher for \$1,864.50 FY15 CS Motion carried**

**Cooperators Agreements**

None

SWCD Staff Reports

NRCS Report – John Sellnow

Other Business:

Upcoming Dates:

Area 3 Resolution Meeting, Friday, June 2 - Carlton Transportation Building

Area 3 Fall Meeting, Sept 21, - Mille Lacs SWCD host

Legislative Day, March 21 & 22

**Reports:**

Outside Organizations:

MN SWCD Forestry Association: January Agenda, November Minutes

Laurentian RC&D: January Agenda, November Minutes

Big Sandy Area Lakes Management Project: February Agenda, January Minutes

TSA 3: January Agenda, September Minutes

Having no further business,

**M/S Nynas/Thell to adjourn.  
Motion carried**

Meeting adjourned at 1:10 p.m.

Submitted by: Kelly Smith and Julie Radovich

Date Approved:

Chair: Barb Dahl

Secretary: Kim Samuelson