

Carlton County Soil and Water Conservation District

Budget Meeting Minutes

Date: Tuesday, February 28, 2017

Location: SWCD office at 808 3RD Street, Carlton MN

Chair called the meeting to order at 9:30 a.m.

Present

Barb Dahl
Jim Nynas
Kim Samuelson
Mark Thell

Absent

Merrill Loy

Staff Present

Brad Matlack
Julie Radovich

The pledge of allegiance

M/S Nynas/Samuelson to approve agenda. Motion carried

Business

Review 2017 Draft Budget – Matlack presented draft budget.

- Matlack outlined the budgeting process and met with finance committee prior to finalize the draft budget as presented. Draft budget was reviewed and discussed.

Discuss SWCD Financial Reports for Board Meetings.

- Checking and savings account balances will be added to current monthly financial report. Report will continue in the format presented at the January board meeting.

Having no further business,

**M/S Nynas/Samuelson to adjourn.
Motion carried**

Meeting adjourned at 11:00 a.m.

Submitted by: Julie Radovich

Date Approved:

Chair: Barb Dahl

Secretary: Kim Samuelson