

Carlton County Soil and Water Conservation District

Regular Board Meeting Minutes

Date: Monday, July 11, 2016

Location: SWCD office at 808 3RD Street, Carlton MN

Chair called the meeting to order at 9:00 a.m.

| Present | Absent | Staff Present | Guests |
|----------------|---------------|----------------------|-----------------------------|
| James Nynas | | Brad Matlack | Commissioner Susan Zmyslony |
| Merrill Loy | | Julie Radovich | |
| Kim Samuelson | | Laura Christensen | NRCS |
| Barb Dahl | | | Will Bomier |
| Mark Thell | | | |

The pledge of allegiance

**M/S Samuelson/Dahl to approve amended agenda.
Motion carried**

**M/S Loy/Thell to approve June 2016 meeting minutes.
Motion carried**

**M/S Dahl/Loy accept June Treasurer's report.
Motion carried**

Old Business

Annual Awards Program

Fundraising goal is \$1200

Conservation tour will be scheduled after the September board meeting. Staff will work on four stops.

Review of Committee Assignments

Funding for Area 3 legislative work – Thell is requesting \$150 from the Carlton SWCD.

**M/S Thell/Loy to pay \$150 to Area 3 for legislative work in the amount of \$150.
Motion carried**

New Business

Introduce New Conservation Technician – Laura Christensen

Draft Policy for Employee Credit Cards – presented to the board.

**M/S Loy/Dahl to approve the draft policy for employee credit cards.
Motion carried**

Commissioner Zmyslony – update on Carlton County hiring

Correspondence

Kim Samelson – Kim visited a Wyoming SWCD while on vacation.

Buffer Mapping update, DNR - Matlack

AG BMP Loan program expansion – includes working on wells. Staff will update brochures and notify Cornerstone State Bank about the program expansion.

County Attorney – Letter to Dwight Martin.

State Erosion Control and Water Management Program

Status Report

TSA Projects Status Report

Cooperators Agreements

Brad Wesely – District 4

M/S Loy/Dahl to approve Cooperator Agreement for Brad Wesely as presented
Motion carried

Gina Jarvi & Todd Talley – District 5

M/S Thell/Loy to approve Cooperator Agreement for Gina Jarvi and Todd Talley as presented
Motion carried

SWCD Staff Reports – in board packets

Ryan Clark has completed 6 months of employment. Matlack recommends Clark for regular full time employment.

MS Loy/Dahl to accept recommendation regarding Clark's employment status
Motion carried

NRCS Report– Will Bomier

Reports:

Outside Organizations:

TSA 3: June Agenda, March Minutes

Having no further business,

M/S Samuelson/Thell to adjourn.
Motion carried

Meeting adjourned at 10:25 a.m.

Submitted by: Julie Radovich

Date Approved:

Chair: James Nynas

Secretary: Merrill Loy